

## MINUTES

1<sup>st</sup> Quarter Meeting  
February 15<sup>th</sup>, 2024

The meeting of the Two Rivers Plus Joint Powers Board was held at the Lake Bronson State Park Visitor center.

The meeting was called to order by JPB Chair, Landon Olson at 9:37 a.m.

**Joint Powers Board Members present:** Daryl Wicklund (Roseau County), Leon Olson (Kittson County), Landon Olson (Roseau SWCD), Alternate Sam Anderson (Kittson SWCD)

**Others present:** Jeremy Benson (Kittson SWCD), Janine Lovold (Roseau SWCD), Kevin Olsonawski (Kittson SWCD).

### Agenda

The agenda was presented. Change to the agenda related to Hallock City Dam Project Supplemental Funding to be a decision item related to FY22 Grant Amendment. Motion was made by Wicklund and seconded by Olson and carried unanimously to approve the agenda.

### Minutes

Minutes from the November 16<sup>th</sup>, 2023 4<sup>th</sup> Quarter meeting were reviewed.

Minutes from the December 21<sup>st</sup>, 2023, Special Meeting were reviewed.

Motion by Anderson and second by Olson was made to approve the minutes for both the 4<sup>th</sup> Quarter meeting and Special Meeting, carried unanimously.

### Treasurer's Report

Janine presented the Treasurer's/ eLINK Report. Finances are sitting well. Some minor changes may be needed in the future as we get near the end of the grant agreement to shuffle funds to projects as they get completed. Motion to approve the treasurer's report made by Wicklund seconded by Olson and carried unanimously.

### Annual Business Items.

Jeremy presented the Annual Business Meeting worksheet. Every year the JPB needs to approve these items to conduct business for the upcoming year. First on the Business items worksheet is officer elections. Landon Olson passed the meeting over to Jeremy Benson to conduct officer elections. Jeremy called of a motion for the position of Chair of the Two Rivers Plus JPB. Motion was made by Olson to keep the officer positions the same as last year. Jeremy reviewed the current officer positions. Chair- Landon Olson (Roseau SWCD), Vice-Chair- Andrew Muir (Kittson SWCD), Treasurer- Daryl Wicklund (Roseau County), and Secretary- Leon Olson (Kittson County). Jeremy reminded everyone that in the absence of the primary representatives the alternate representative for the LGU will hold the officer position. Second was made by Wicklund to keep the officer positions the same and carried unanimously. Jeremy handed the meeting back over to Landon Olson Chair.

Other Annual Business Items:

Landon Olson asked for a motion to keep the business items the same as last year 2023 for this year 2024. Jeremy reviewed the Business Items from 2023. Stated that the Roseau County Engineer has been participating in Steering Team meetings and is more involved with the Two Rivers Plus WBIF with

projects so it would be a good idea to add Ericka Halstensgard to the Steering Team. See filled out 2024 Annual Business Items worksheet.

Motion made by Wicklund and seconded by Anderson approve the Annual Business Items Worksheet as filled out, carried unanimously.

#### **Peterson Company LTD Audit Budget**

Janine presented the Audit Budget bid from Peterson Company for the 2023 audit. The proposed cost to conduct the audit is \$3,600.00. Janine stated we have used Peterson Company to conduct our audit in the past, and both Kittson SWCD and Roseau SWCD conduct their audits through them as well, so it makes things simple to do them at the same time but with different CPA's. Motion was made by Wicklund and seconded by Anderson to approve the audit cost of \$3,600.00.

#### **Two Rives Watershed District KCD 13 Project Request**

Jeremy presented a Project Request from the Two Rivers Watershed District. Jeremy informed the JPB that Dan Money from the Two Rivers Watershed District proposed a Ditch Retrofit Project on Kittson County Ditch 13. Project would include an estimated 30 Side water inlets and grade stabilization along the side slopes of the ditch. No estimated cost at this point but Dan wanted this project brought to the JPB for discussion to gauge funding support. Discussion was had as to if the Two Rivers Watershed District wanted to utilize WBIF funds why didn't they adopt the plan and be a part of the group. Jeremy stated that this matter was settled well before the JPB was established but besides that, the project itself as a whole does meet a few major goals the Plan has identified in the North Branch Planning Area. No decision was made on approving or denying the request. Consensus was had to wait for the Two Rivers Watershed District to have more information and to have Dan Money come to discuss the project.

#### **Project and Program Update**

Jeremy gave an update on number of contracts for FY22 and FY24 NSLM and FSP. Jeremy stated that the streambank stabilizations and ag structural projects that were supposed to be constructed last year were unable to get started as contractors were too busy to get to the sites. Those contracts were extended to expire December 31<sup>st</sup>, 2024. Contract KWB22-43 grade stabilization project was completed but the granular material was installed improperly. It was recommended by Houston Engineering and BWSR to withhold 5% of the cost share till the spring of 2024 for final check out to make sure that the misplaced material still held in place and the seeding was established. Partial payment was sent out.

Jeremy presented an outreach opportunity that Kittson SWCD was approached by the Minnesota Soil Health Coalition to host a Soil Health Day with Ray Archuleta. A proposed budget of \$12,500 was provided by Mark Gutierrez from the Coalition to bring Ray to Hallock as a stop along the Highway 75 Tour. Motion by Wicklund to provide funding to this outreach event if it is held, seconded by Anderson, carried unanimously.

#### **Hallock City Dam Project Supplemental Funding**

Jeremy updated the JPB that he submitted the Project Request to BWSR for the Supplemental Funding. Stated that a grant amendment would be coming from BWSR for the FY22 WBIF Grant if funding request is approved. Funding request is \$52,020. Motion was made by Olson and seconded by Anderson to have Jeremy sign the grant amendment if selected for funding.

#### **Annual TAC/CAC Joint Local Work Group Meeting**

Jeremy asked the JPB about doing another TAC/CAC Joint Local Work Group Meeting. We did this joint meeting last year and it seemed to work great to join the Annual Technical and Citizens Advisory Committee with the NRCS Local Work Group Meeting. Many of the same agency folks get invited to both anyways and the same issues and concerns are discussed at both meeting so making them a joint meeting saves time and draws a better crowd and brings our better discussion. Discussion was had as to how the Local Work Group functions with NRCS. Jeremy stated that the goals in the Two Rives Plus Plan were first developed through the Local Work Group process to come up with resource concern and issue

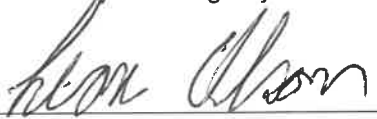
statements. Keeping these concerns and issues in line with how NRCs identifies them make it easier to track NRCS projects that are federally funded and tying them towards meeting our goals we have set in the Plan. Jeremy said he would work with NRCS staff and the TAC/CAC to set a date for a joint meeting again for 2024.


**Next Meeting Scheduled**

May 16<sup>th</sup>, 2024 @ 9:30AM at the Kittson County Courthouse as needed.

**Meeting Adjourned**

Motion to adjourn the meeting at 10:19am made by Olson, seconded by Wicklund, and carried unanimously. Meeting Adjourned.

  
Secretary

  
Date

