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**MINUTES**  
**Regular Meeting**  
**August 17<sup>th</sup>, 2023**

The meeting of the Two Rivers Plus Joint Powers Board was held at the Kittson County Courthouse and virtually.

The meeting was called to order by JPB Chair, Landon Olson at 9:00 a.m.

**Joint Powers Board Members present:** Primary: Leon Olson (KCounty) and Daryl Wicklund (RCounty)  
Alternate: Theresia Gillie (KCounty)

**Others present:** Jeremy Benson (KSWCD), Sky Olsonawski (KSWCD), Janine Lovold (RSWCD), Shonda Jelle (RSWCD), Bonnie Hasbrouck (NRCS), Ericka Halstensgard (RCounty)

**Via Teams:** Landon Olson (RSWCD), Jamie Osowski (KSWCD), Andrea Weleski (KCounty)

**Passing of the Meeting**

Due to Landon Olson participating virtually through Teams he called for a motion to pass the meeting over to Jeremy Benson to conduct the meeting for everyone attending in person.

Passing of the meeting was approved on a motion by Daryl Wicklund, seconded by Leon Olson, and carried unanimously.

**Agenda**

Jeremy Benson presented the agenda. No additional items were added to the agenda.

The agenda was approved with a motion by Olson, seconded by Wicklund, and carried unanimously.

**Minutes**

May 11<sup>th</sup>, 2023, Minutes were reviewed.

The Minutes were approved on a motion by Wicklund, seconded by Olson, and carried unanimously.

**Treasurer's Report**

Janine Lovold presented the Treasurer's Report.

The Treasurer's Report was approved on a motion by Wicklund, seconded by Olson, and carried unanimously.

**Two Rivers Plus Audit**

Janine Lovold presented the audit that was completed by Peterson Company, LTD. There were no issues found through the audit process. Copies of the Audit report will be available at each SWCD Office.

The Two Rivers Plus Audit was approved on a motion from Olson, seconded by Wicklund, and carried unanimously.

**FY22 Cooperative Agreements**

Janine Lovold presented the current Cooperative Agreements and how they are set up with each individual implementing LGU. Explained how this system of agreements is difficult to manage when it comes to moving funding around for projects when doing workplan revisions through eLINK. Janine showed the JPB the new cooperative agreement that would be one agreement with all implementing LGU's involved in the FY22 WBIF. This new agreement has the funding changes through the workplan

revisions that have taken place and should be an easier format to follow when we develop the FY24 Cooperative Agreements. This new agreement will have to go to each implementing LGU to approve if the JPB approves the new agreement.

Motion to cancel all previous Cooperative Agreements with implementing LGU's made by Olson, seconded by Wicklund, and carried unanimously.

Cooperative Agreement for Implementation of Two Rives Plus Clean Water Funding- 22C was approved on a motion made by Wicklund, seconded by Olson, and carried unanimously.

#### **State CRP Incentive Program Policy**

Jeremy Benson presented the revised CRP Incentive Program Policy with the updated prioritization process that the Steering Team developed. This prioritization process should help achieve more of the habitat goals and areas highlighted in the Two Rivers Plus Comprehensive Watershed Management Plan.

The CRP Incentive Program Policy was approved on a motion by Olson, seconded by Wicklund, and carried unanimously.

#### **Program Update**

Jeremy Benson gave a report using the Tracking Tool on how each of programs are doing for interest and funding levels remaining in each program.

Presented a cost sharing agreement that was entered in with the Two Rivers Watershed District per the board motion from the May 11<sup>th</sup> meeting Authorizing Jeremy Benson to sign future cost share agreements related to the Two Rivers Watershed District and them contributing 12.5% cost share towards WBIF projects. This agreement is for the Two Rivers Watershed District to contribute 12.5% of the total cost for contract number KWBF22-43 for grade stabilization and reshaping of an abandoned township road and field edge. This would bring the total cost share contract with the landowner to 87.5%.

Informed the JPB that we were getting close to spending 50% of the total grant and would be requesting the next 40% of funds and going through the reconciliation process on the FY 22 grant.

#### **FY24 Proposed Workplan**

Jeremy Benson presented the updated FY24 Workplan with the potential for receiving an increase in the funding amount. The previous pre-approved workplan from May 11<sup>th</sup> was for the same amount received in FY22 but there is discussion at the BWSR board level that there might be an increase. Discussion was had as to what each LGU had requested for projects, programs, and funding levels.

The proposed workplan was approved for grant applying and authorized Jeremy Benson to sign the grant agreement if funding is needed on a motion made by Wicklund, seconded by Olson, carried unanimously.

#### **Next Meeting Scheduled**

November 16<sup>th</sup>, 2023 at 9:00AM at the Kittson County Courthouse.

#### **Meeting Adjourned**

Motion to adjourn the meeting at 9:54AM made by Wicklund, seconded by Leon Olson, and carried unanimously. Meeting Adjourned.

  
Secretary

  
Date