
MINUTES
3rd Quarter Meeting
August 15th, 2024

The meeting of the Two Rivers Plus Joint Powers Board was held at the Kittson County Courthouse.

The meeting was called to order by JPB Chair, Landon Olson at 9:31 a.m.

Joint Powers Board Members present: Daryl Wicklund (Roseau County), Leon Olson (Kittson County), Theresia Gillie (Kittson County), Landon Olson (Roseau SWCD), Andrew Muir (Kittson SWCD), Alternate Sam Anderson (Kittson SWCD)

Others present: Jeremy Benson (Kittson SWCD), Janine Lovold (Roseau SWCD), Sky Dahl (Kittson SWCD), Jamie Osowski (Kittson SWCD), Shonda Jelle (Roseau SWCD)

Agenda

The agenda was presented. No changes to the agenda were proposed. Motion was made by Wicklund and seconded by Muir and carried unanimously to approve the agenda.

Minutes

Minutes from the February 15th, 2024 meeting were reviewed.

Motion by Muir and second by Olson was made to approve the minutes for the February meeting and carried unanimously to approve the minutes.

Treasurer's Report

Janine presented the Treasurer's/ eLINK Report. Finances are sitting well. She updated the board and attendants on where we sit and there were no questions. Motion to approve the treasurer's report made by Muir seconded by Wicklund and carried unanimously.

QuickBooks Subscription

Janine and Shonda presented the current QuickBooks subscription will be no longer supported come the end of 2024. This is something that will continue to occur each year as they come out with new versions of the program. There was discussion amongst the group on continuing with QuickBooks or pursuing a new program to keep track of the books. They informed the group of a program called Enterprise that the Roseau SWCD recently switched to and was reasonably priced. It was thought to be around \$1,200 for the Enterprise subscription. Motion was made by Wicklund and seconded by Olson to approve the switching from QuickBooks to Enterprise.

FY22 Administration-technical and engineering funding workplan revision

Janine and Jeremy presented to the group the financial balances in the administration portion of the FY22 funds. With employee timesheets the admin portion of the FY22 needs to have money shifted into it from a different category. They discussed moving money from the education and outreach portion to the administration. It was brought up that BWSR allows movement of these funds between categories without board approval up to \$50,000. Discussion was had amongst the board members if they were alright with the staff moving the funds up to \$50,000 without board approval. A motion to approve the ability of the staff to move funds up to \$50,000 without board approval was made by Wicklund and seconded by Muir and carried unanimously.

Peterson Company Audit

Janine and Shonda presented the Peterson Company audit to the board and staff. They reviewed the audit amongst the board and asked for approval for Olson to sign the audit. A motion to approve the signature was made by Wicklund and seconded by Olson and carried unanimously.

2025 CRP State Incentive Program

Jeremy presented to staff and board members the grant agreement for the 2025 CRP state incentive program. We currently have \$53,000 in the program and are receiving \$100,000 in FY25. They developed a process to work with FSA employees to send out letters to producers who qualify for the incentive program. A motion was made to sign the grant agreement by Olson and seconded by Wicklund and carried unanimously.

Program Update FY22 & FY24

Jeremy gave an update on the FY22 and FY24 funds and the different categories it is split into. In FY22 there were 50 nonstructural land management contracts and in FY 24 so far there are 30. In FY24 so far there are 9 streambank stabilization contracts to be completed. There are 8 Forest management plans between Kittson and Roseau County waiting to be completed. Roseau had a well water clinic coming up August 27th for Roseau County residents. No motion was needed for the program updates.

Annual TAC/CAC Joint Local Work Group Meeting Review

Jeremy presented the local priority rankings to the meeting attendants from the 2024 annual TAC/CAC joint local work group meeting that was held on April 15th, 2024, at Lake Bronson State Park. Discussion was had amongst the group on the priority rankings and the productiveness of the meeting.

Next Meeting Scheduled

November 21st, 2024, at 9:00 AM at the Kittson County Courthouse.

Meeting Adjourned

Motion to adjourn the meeting at 10:17am made by Olson, seconded by Wicklund, and carried unanimously. Meeting Adjourned.



Secretary



Date